

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.2, 2014

The Organizational meeting of the Warrensburg Town Board was held on Thursday, January 2, 2014 at 7:00 p.m. at the Albert Emerson Town Hall with the following members present:

PRESENT:	Supervisor	Kevin Geraghty
	Councilman	John Alexander
	Councilwoman	Joyce Reed
	Councilwoman	Linda Marcella
	Councilman	Bryan Rounds

OTHERS PRESENT: Donna A. Combs, Town Clerk and Robert Hafner, Town Attorney, Jackie White, Kathy Geraghty, Elana Morgan, Judge Winslow and the Reverend Thomas J. Pettigrew.

INVOCATION

The Reverend Pettigrew led the Town Board and the residents in a prayer of invocation.

SWEARING IN OF TOWN OFFICIALS

The following town officials were sworn into office by Judge Winslow: Supervisor Kevin B. Geraghty, Councilman John Alexander and Councilman Bryan Rounds.

RESOLUTION #1-14

ADOPT ORGANIZATIONAL RESOLUTIONS #2- #23

On motion of Councilperson Baker-Marcella, seconded by Councilperson Reed, the following resolutions were: ADOPTED

AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella

NAYS 0

RESOLUTION #2-14

REGULAR MEETING

RESOLVED, that the regular meeting of the Town Board of the Town of Warrensburg shall be held on the second Wednesday of each month at 7:00 p.m. at the Albert Emerson Town Hall.

RESOLUTION #3-14

DEPUTY SUPERVISOR

RESOLVED, that the Supervisor is permitted to name John Alexander Deputy Supervisor for the year 2014 and pay the position \$500.00 for the year.

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN. 2, 2014

RESOLUTION #4-14

OFFICIAL DEPOSITORIES

RESOLVED, that the Glens Falls National Bank is designated official depository for the Town funds.

RESOLUTION #5-14

OFFICIAL NEWSPAPERS

RESOLVED, that the Glens Falls Post Star is designated as official newspaper for legal advertisements.

RESOLUTION #6-14

INVESTMENT OF SURPLUS FUNDS

RESOLVED, that the Supervisor be empowered to invest surplus funds to draw interest for the accounts from which the funds were drawn.

RESOLUTION #7-14

ASSOCIATION OF TOWNS

RESOLVED, that Town Officials are permitted to attend Association of Towns meeting in New York City in February at Town expense with individual Town Board authorization, naming the Supervisor the regular delegate, authorizing the Supervisor to name an alternate for voting purposes.

RESOLUTION #8-14

FILING OF YEAR END REPORT

RESOLVED, that the Supervisor be permitted sixty days extension in which to file year-end reports with State Comptroller.

RESOLUTION #9-14

PAYMENT OF BILLS AHEAD OF ABSTRACT

RESOLVED, that authorization is given for payment of utilities, postage, and, other similar expenses as the bills come in and previous to audit, by the Supervisor on recommendation of the Town Board.

RESOLUTION #10-14

RECORDS MANAGEMENT

RESOLVED, that Donna A. Combs be named as Records Management Officer and, the Supervisor to be the Appeals Officer.

RESOLUTION #11-14

TAX COLLECTOR

RESOLVED, that the Tax Collector deposit in her name as Tax Collector of the Town of Warrensburg at Glens Falls National Bank, Warrensburg Branch, within 24 hours after receipt, all monies collected by her which are due the Supervisor. All monies so deposited shall be paid to the Supervisor within 15 days after receipt.

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.2, 2014

RESOLUTION #12-14

PETTY CASH/TOWN CLERK

RESOLVED, that the Town Clerk is authorized to establish a Petty Cash Fund not to exceed the amount of \$100.00 (One Hundred Dollars).

RESOLUTION #13-14

COLLECTOR CASH DRAWER

RESOLVED, that the Tax Collector is authorized to establish a cash drawer for the collection of Land, Water and Sewer bills not to exceed \$100.00 (One Hundred) each.

RESOLUTION #14-14

TOWN HISTORIAN

RESOLVED, that Sandi Parisi is named as Town Historian for the year 2014.

RESOLUTION #15-14

RE-APPOINT ALICE FARRELL TO THE PLANNING BOARD

RESOLVED, to re-appoint Alice Farrell to the Warrensburg Planning Board (January 2018).

RESOLUTION #16-14

LEGAL SERVICES FOR ASSESSOR

RESOLVED, that the Supervisor is authorized to enter into a contract with Bartlett, Pontiff, Stewart and Rhodes, P.C. for legal services for the Assessor on a per diem basis.

RESOLUTION #17-14

APPOINTMENT OF BUDGET OFFICER

RESOLVED, to appoint Kevin B. Geraghty as Budget Officer for the year 2014.

RESOLUTION #18-14

SALARIES

RESOLVED, that the Town Board does hereby fix salaries of the Officers and Employees of the Town of Warrensburg for the year January 1, 2014 at the amounts respectfully stated in the budget.

RESOLUTION #19-14

ACCEPT COMMITTEE APPOINTMENTS

RESOLVED, to accept the Committee Appointments for the Year 2014.

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.2, 2014

RESOLUTION #20-14

RESOLUTION DESIGNATING TOWN POLICE OFFICER

RESOLVED, to designate David Cavanaugh as Town of Warrensburg Police Officer, setting his duties to be that of a Town Court Officer.

RESOLUTION #21-14

RESOLUTION SETTING MILEAGE ALLOWANCE FOR 2014

RESOLVED, to set the mileage reimbursement allowance for 2014 at \$.56.

RESOLUTION #22-14

AUTHORIZE SUPERVISOR TO ENTER INTO CONTRACT WITH UPSTATE TOURS FOR ASSOCIATION OF TOWNS BUS

IT IS RESOLVED, that the Supervisor is authorized to enter into an agreement with Upstate Tours to allow the Town of Warrensburg to contract for a bus for the Association of Towns Annual Training and Meeting to be held in New York City so the Town is able to contract with other towns to provide transportation, with the provision that any bus seat reservation purchased must be paid for at the time the bus seat reservation is made.

RESOLUTION #23-14

APPOINTING JAMES COOPER CHAIRMAN OF THE ZONING BOARD OF APPEALS

IT IS RESOLVED, to re-appoint James Cooper the Chairman of the Zoning Board of Appeals for the year 2014.

RESOLUTION #24-14

BUDGET AMENDMENT

IT IS RESOLVED, to amend the 2014 Budget by \$500.00 with a transfer of \$500.00 from the Contingency Account to the Supervisor's A1220 account.

DISCUSSION – ASSOCIATION OF TOWNS ANNUAL MEETING

Town Clerk Combs read the correspondence from the Association of Towns and said the proposed resolution copies for 2014 at the Annual meeting are in the Town Board members folders for them.

RESOLUTION #25-14

AUTHORIZING VOUCHERS TO BE PAID AHEAD OF ABSTRACT

On motion of Councilperson Baker-Marcella, seconded by Councilperson Alexander, the following resolution was ADOPTED

AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella

NAYS 0

RESOLVED, to authorize the following vouchers to be paid ahead of Abstract #1:

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.2, 2014

Upstate Tours, Association of Towns, Hilton New York and Sheraton New York.

RESOLUTION #26-14

ANNUAL AGREEMENT WITH TOWN ATTORNEY

On motion of Councilperson Alexander, seconded by Councilperson Rounds, the following resolution was ADOPTED

AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella

NAYS 0

IT IS RESOLVED, to authorize the annual agreement between the Town of Warrensburg and Miller, Mannix, Schachner & Hafner, LLC for provision of legal services to the Town of Warrensburg.

COMMITTEE ASSIGNMENTS

Committee assignments for 2014 for the Town Board were reviewed and accepted.

RESOLUTION #27-14

SCHEDULE PUBLIC HEARING FOR EMS CONTRACT

On motion of Councilperson Baker-Marcella, seconded by Councilperson Alexander, the following resolution was ADOPTED

AYES 5 Alexander, Rounds, Geraghty, Reed, Baker- Marcella

NAYS 0

IT IS RESOLVED to schedule a public hearing on the proposed 2014 EMS contact for Wednesday, January 8, 2014 at 7:00 p.m.

DISCUSSION - COMMITTEE MEETINGS

Councilperson Baker-Marcella said they did not discuss anything about Committees and asked if they would have Committee meetings with the Departments at the beginning of the year. Councilperson Baker-Marcella asked Supervisor Geraghty if he normally liked to be involved in each of those meetings. Supervisor Geraghty said that he would like to attend the initial one; he did not need to attend them all. Supervisor Geraghty said that they should schedule them as workshops to be in compliance with the open meetings law, then if three of them attend it becomes a meeting. Supervisor Geraghty said the Town Board is going to be tasked with changing the Personnel Policy, they know that, the auditors are here and they are making suggestions to them. Supervisor Geraghty said the Town may have to change its work day, to go from seven hours to eight hours with a paid lunch hour. Supervisor Geraghty said they had signed a contract with the Highway that was a little more favorable, they have to make some changes that will affect everybody in the building. Supervisor Geraghty said that he felt it would be a good time to start to have meetings and lay out their expectations.

ORGANIZATIONAL MEETING, WARRENSBURG TOWN BOARD, JAN.2, 2014

Councilperson Baker-Marcella said she would like to sit down with all of the employees and get their input and it also helps in part of ownership, she would like to start scheduling.

Supervisor Geraghty said it would be fine to set up and schedule with everybody.

Father Pettigrew gave the Benediction.

On motion of Councilperson Alexander, seconded by Councilperson Rounds, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Donna A. Combs, Town Clerk